

1.Library & Glance

Vision

KLM College of Engineering is Located 7 K.M away from Kadapa town to Pulivendulla Highway in a calm and salubrious area of 35 acres. Added to this the Airport also very nearer to our college. The college was established in 2008. The Library is one of the important facilities and well developed with Digital Library and Reprographic facilities. A three storeyed Central Library of the college, the depository of Knowledge serves of the students, staff and faculty. The Library is so spacious that it can accommodate nearly 200 users at a time. At Present the library has about 19,365 volumes and is constantly being strengthened by adding new literature in the form of encyclopedia, periodicals, Text books, Reference Books, Journals of national and International repute and CD-ROM. In addition to this, basic literature is also accessed for new Programmers'. Keeping in view the growing importance of this Treasure of knowledge it has completely been automated. The college runs a book bank for the benefit of students belonging to weaker sections, Scheduled Castes and Scheduled Tribes. Students of this category to the rules framed for this purpose. The Library is offering the

following Services:

LIBRARY SERVICES:

- DIGITAL LIBRARY
- INTERNET SERVICES
- OPAC SERVICES
- NEWS PAPER

2.Sections

CENTRAL LIBRARY SEATING CAPACITY:

Sl. No	S E C T I O N	SEATING CAPACITY
01	Reading Section	100
02	Reference Section & Journals and News Paper Section	100
03	Digital Library	10

LIBRARY REPROGRAPHIC FACILITIES:

Sl. No	S E C T I O N	Seating Capacity
01	Printer	01
02	Bar Code Printer	01
03	Bar Code Scanners	02

Book Section and Procurement:

The Book and Journals are recommended by Faculty by using selection tools like Books in Print, Trade Catalogue, Publishers Catalogue and decision takes by the Library committee members and Librarian. In case of general and reference books students may recommend to the Librarian after obtaining necessary approval. Orders will be for procurement of Books with approved vender.

CLASSIFICATION SCHEME:

The Library has adopted Dewey Decimal Classification (DDC 22nd edition) scheme, which has been widely recognized by the AICTE.

LOCATING THE DOCUMENTS:

Books are arranged according to Call Numbers on the Shelves. OPAC facility has been provided to assist the users and faculty members in locating the books. The users can access the Database though Author, Title, Accession Number and Publisher.

ARRANGEMENT OF BOOKS:

The Library has adopted OPENSYS. The Books are arranged as Text Books (Issue Books) and Reference Books (Only for Reading). The books acquired are accessioned, classified. After Procuring the list books are displayed for within 15 days.

Magazines and Newspapers:

The Library receives 22 Magazines and 11 Newspapers and Employment News, Assignment Aboard Times that provide latest information regarding job Opportunities to the user community.

Reference Service:

Reference Section we have subject Books Dictionaries, Handbooks, Current Technical Information etc.,

Current Periodicals:

The Library subscribes to about 32 periodicals/Magazines both National, which are displayed branch wise on separate racks. The latest issue is displayed on the racks and back volumes are kept beneath the desk of the rack. Bulletins and Newsletters received on gratis/ exchange from different organizations and libraries etc., are arranged on separately for the benefit of the users.

Back volumes of Periodicals:

The loose issue of periodicals is withdrawn for binding as soon as the volume is completed. These bound volumes of periodicals arranged in the reference section in systematically. These are about 250 Back Volumes of Journals in different Branches.

LIBRARY SERVICE

Text Book Section
Circulation Section
Digital Library
Reprographic Services
Old Question papers
O P A C

3.Staff

L.Rajeswari Devi (Librarian) 14Years Experiance

MA,Mlisc

S. Sivanatha Reddy(Attender)

10th, ITI

MEMBERSHIP	
SI.NO	
01	DELNET
02	NDLI & NDLI Club
03	JNTUA Consortium(KNIMBUS)

4. Library Rules

LIBRARY RULES AND REGULATIONS

1. Transaction Hours: 09.00am to 5.00pm on all working days.
2. Each Student is allowed to loan three (03) books any time for a loan Period of 15 days.
3. A Student can extent a loan for two consecutive times each of 15 days duration.
4. A loan can be extended if renewal request is made within due date. A loan cannot be extended after the due date.
5. A loan is extended if there is no hold on that title.
6. Late returns will be levied late return fine. The Fine is one Rupee per day/Book. After 30 Days two rupees per day/book will be collected.
7. A Student can request a hold on a book. The book will be reserved for the student for Three days after its immediate availability. After reserve Period the books go to general pool and the hold become void.

SPECIAL SERVICES

1. Photocopy facility is available on payment basis of 50 paise per copy in Central Library between 09 am to 05 pm.
2. Bibliographical Search from the Central Library Books Database System available.

GENERAL GUIDELINES

1. Identify card is must for entering in to the Library and using the Library Facilities.
2. All the Readers must sign in the Gate register kept at the entry point in the Library.
3. Maintain Silence in the Library.
4. Do not displace books in racks. Each book actually located at the designated location.
5. Members shall not engage in conversation in any part of the Library so as to avoid disturbance to other readers.
6. Members shall not write upon, damage or mark in any book belong to the Central Library.
7. Members are responsible for any damage caused by them to the books or any other property belonging to the Central Library.
8. Members leaving the Library shall stop at the exit point so that materials borrowed or taken out if the Library by them will be checked.
9. The members caught tearing of pages/stealing of books will be suspended forthwith from the Central Library facilities and further disciplinary action will be initiated against them by the college authority.

LOSS OF BOOKS:

If the Library book is lost the borrower has to submit a new book of the same title, author and same publication. If not, borrower has to pay as per the norms of the library.

5.Collections

DEPARTMENT WISE BOOK TITLES AND VOLUMES

SI.NO	BRANCH	VOLUES	TITLES
01	CIVIL	1608	290
02	ECE	4986	730
03	CSE	5967	805
04	AI&ML	1130	297
05	AI &DS	1086	286
06	M.Tech	1290	400
07	MBA	3298	720
	TOTAL	19365	3528

6.OPAC

ONLINE OUBLIC ACCESSING CATALOGUE (OPAC) SEARCH

The Central Library provided two separate dedicated computers for searching online database of our collections through E Cap (Engineering College Automation Package) software close to the

Circulation Counter, Users can search their respective documents through Author, Title, Subjects and Publishers etc.

7.Journals

S.NO	Branch	National	International
01	CIVIL	6	3
02	CSE	12	6
03	ECE	6	3
04	AI& ML	6	3
05	AI & DS	6	3
06	M.Tech	6	4
07	MBA	6	6
	Total	48	28

S.NO	E-Journals
01	JNTUA Consortium
02	NDLI & NDLI Club
03	DELNET

8.Digital Library

DIGITAL LIBRARY DETAILS:

Digital Library consists with 10 Systems with Internet.

1. DELNET Collection subscriptions to access Electronic Resources
4. JNTUA Consortium
5. NDLI

6. NPTEL

[VIDEO'S, DVD'S & BACK VOLUMES AVAILABLE IN OUR LIBRARY](#)